

Business Analyst

Location: Reading/Newbury/London

Salary: £30,000 to £55,000

Job Type: Permanent

About the job

Role Requirements

On a daily basis, this role:

- Works closely with the customer stakeholders, Product Technology Specialists, Product Owners, Development Team, and Product Design team to examine existing business models, workflows, and product features to identify business problems and help to identify potential solutions to meet the business needs; works under general direction with a clear framework of accountability and exercises substantial personal responsibility and autonomy, plans own work to meet given objectives and processes.
- Translates business improvement needs and opportunities into solution requirements.
- Provides user stories that are clear and concise and easy-to-understand and implement by the development team, makes decisions which influence the success of deliverables and team objectives, collaborates regularly with team members, users and customers.
- Works with the Product Owner to align the product backlog with the required business value and objectives, plans, schedules and monitors work to meet time and quality targets.
- Works across product lines to identify common needs, requirements and ensure consistent solutions, facilitates collaboration between stakeholders who share common objectives.
- Prepares documentation where required as outputs from analysis activities such as functional and non-functional requirements, process flow diagrams, user stories, and user acceptance criteria.

Essential requirements

- Experience of working in a Business Analyst role in the Higher Education sector.
- Evidence of ability to apply a range of user research methods correctly.
- Possess strong analytical skills and be highly organised, structured and methodical.
- Have the ability to communicate effectively and clearly to both ICT and Business Staff at all levels in an organisation.
- Experience of managing development and innovation utilising Agile or iterative project techniques and methodologies.
- Experience of engaging with and influencing a wide range of stakeholders, including senior management.